

# Technology Acceptable Use Policy

Catholic Diocese of Richmond

**All Saints Catholic School**

Technology has become an increasingly critical tool to advance learning within the Catholic Diocese of Richmond. We see great potential for its use in the learning process as we seek to meet the mission of Catholic Schools:

*To develop and nurture the spiritual, intellectual, social, and emotional growth of each student in the spirit of the Gospels and the teachings of the Catholic Church.*

In a world where technology and our society are always changing, God and His Word remain the same. Our values and priorities are based on Biblical principles that transcend the latest technological trend. We want our schools to be a place where students can learn how to use technology as a positive tool to “make disciples of all nations.” Matthew 28:19

Part I: *The school, parents/guardians, and students agree to:*

- Use school based technology for instructional purposes only.
- Adhere to copyright laws.
- Model appropriate use of technology including social media accounts.
- Engage in online communication that positively represents the school.
- Share concerns of inappropriate technology use with parents or administration.
- Acknowledge the fact that the school cannot control all parts of the internet or incoming email.
- Respect the authority of the administration and the finality of decisions by the administration regarding what is inappropriate use and its consequences.

Specific agreements of All Saints Catholic School

- Technology users at All Saints Catholic School have no right to privacy and should have no expectation of privacy in materials sent, received, or stored in school-owned computers or on the school network. All communications (including email) and information accessible via the network is school property.

Part II: *All schools within the Catholic Diocese of Richmond agree to:*

- Teach students about being successful digital citizens.
- Create student learning opportunities that empower students to be effective life-long users of technology.
- Will take reasonable precautions to protect students and the integrity of its computer network from misuse by using filtering software. This may include conducting searches of school or personal devices with or without warning. Parents will be notified of searches.
- Report activity that may be illegal to the appropriate authority in addition to parents.
- Empower students to use technology to reach authentic audiences in meaningful ways.

Part III: *All students within the Catholic Diocese of Richmond agree to:*

- Model Christ-like behavior and exhibit Christian virtue in the use of technology. *(This includes moderation of time spent online, refusing to view or accept pages or files of an inappropriate sexual or violent nature, and not defacing or damaging technology loaned to a student)*
- Treat all people and property with respect.
- Understand that their actions reflect directly on the entire school community and on each student. Use the school-provided internet connection and filter while at school.
- Login with his/her own credentials and maintain the privacy of those credentials, only sharing username and password for school accounts with parents and school staff.

Specific agreements of All Saints' students:

### **Personal Digital Devices**

#### **eReaders**

Students in 3<sup>rd</sup> through 8<sup>th</sup> grades have permission to bring a tablet eReader to class for the express purpose of reading. Examples include a Kindle, Nook, iPad, iPod, or Android tablet.

- Students are responsible for their own device. The school is not responsible for its storage, charging, labeling, or maintenance.
- Students are not allowed to access the internet on their eReader. Any books must be *pre-downloaded* from home.
- eReaders are for reading only. Using the devices for other purposes during the school day may result in the loss of privilege. *Pre-downloaded* games and apps may be allowed during after-school time at the discretion of the after-school care leader.

#### **Cell phones**

Students are discouraged from bringing cell phones to school. Calls home may be made from the school office if necessary. Cell phones brought to school will be collected in homeroom (house) in the morning and returned at the end of the day. The phones will be stored out-of-sight; however, the school is not responsible for your child's phone. Phones in use without permission, both during and after school, will be removed from the student's possession and returned only to the parent. The student will be subject to disciplinary action.

### **Cyberbullying**

Cyber Bullying is defined as abusive behavior including, but not limited to: taunting, threatening, stalking, intimidating, and/or coercing by one or more individuals against other students or staff, perpetrated using information and communication technologies, such as cell phone text messages, pictures, Internet email, social networking sites, defamatory personal websites, and defamatory online personal polling websites to support deliberate, hostile behavior intended to harm others. Electronic bullying and/or cyber bullying related activity of any nature and that which is obscene, pornographic, threatening, or otherwise inappropriate, including (but not limited to) email, instant messaging, web pages, and use of hardware and/or software which substantially disrupts or interferes with the safety and welfare of the school and its

students, are strictly prohibited, even if such uses/actions take place off school property (i.e., home, businrss, private property, etc.).

Part IV: *Parents/Guardians of students within the Catholic Diocese of Richmond agree to:*

- Monitor student technology use.
- Model appropriate use of technology.
- Recognize that they may be responsible for the cost of any repairs caused by inappropriate behavior

Based upon the policies outlined in this document, as well as any technological innovations available after the printing of this document, the school's administration will deem what is inappropriate use. In addition, the cost of any repairs caused by inappropriate behavior may be the responsibility of the student and his/her family.

Verification:

\_\_\_\_\_  
Parent Printed Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student signature

Date \_\_\_\_\_