



We are delighted that you are interested in All Saints Catholic School! Thank you for taking the time to tour our school. We hope you are seriously considering enrollment; the following are the **next steps** for admissions:

- Complete the application and submit the \$150 non-refundable application fee.
- Provide a copy of your child(ren)'s copy of birth certificate(s), transcript(s) and any IEPs, if applicable.
- Provide the school administrator's recommendation form to your child(ren)'s school(s); the administrator will mail or fax it to All Saints directly.
- Schedule a date for admission testing. Contact the office for admission testing dates.
- If your child is entering grade kindergarten or up, he or she may also "shadow" the same day. Rising kindergarteners shadow for a half day and Jr.-kindergarteners have an observed playtime and short verbal assessment with our Jr.-kindergarten teacher. Please complete a shadow day registration form.
- Once testing is complete and your child's transcript and school administrator recommendation are received, you will be contacted to schedule an interview with our Principal or President.

You will receive a letter regarding acceptance within two weeks of your interview. If accepted, you will need to complete an admissions contract and provide the following documents:

- School entrance health form
- Proof of custody where applicable
- A copy of Baptismal certificate where applicable
- If you are applying for the Catholic tuition rate, please submit a letter from your parish stating you are a member in good standing.
- All families must register with FACTS to make payments and/or receive financial assistance. To set up tuition payments, register on-line at <https://online.factsmgt.com/signin/3R2N0>. To apply for financial assistance on-line, apply at www.online.factsmgt.com

Please note that all school-age children are eligible for attendance, pending availability of space and the school's ability to meet their academic needs. Pupils will be admitted to Jr.-kindergarten if they are four years old by September 30th and to kindergarten, if they are five years old by September 30th. The administrative team makes the final decision for admission to the school.

Please do not hesitate to contact me if you have any further questions.

Sincerely,

Kenneth W. Soistman, M.Ed., President, ksoistman@allsaintsric.org; 804 329-7524

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